C-SMART HELP

TRANSACTION SCHEDULES

Transaction schedules classify different types of financial activity.

CONTRIBUTIONS

SCHEDULE ABC

Monetary contributions — contributions made by cash, check, money order, or credit card

SCHEDULE D

In-kind contributions — contributions in the form of goods or services donated to the campaign, campaign expenses paid for by someone else, or special discounts provided to the campaign

SCHEDULE E

Other receipts — money entering the campaign bank account that is neither contribution nor loans, such as proceeds from the sale or lease of assets, interest from a bank account, and dividends

EXPENDITURES

SCHEDULE F

Expenditures — the payment of campaign expenses, including advance repayments

TRANSFERS

SCHEDULE G

- <u>Transfers in</u> transfers to the candidate's committee from another candidate committee or a party committee. For more information on transfers, please see the guidance documents for <u>Type 2B Transfers</u> and <u>Type 1 and 2A Transfers</u>.
- 1. Schedule G1: transfer-in contribution attributions
- 2. Schedule G2: transfer-in expenditures

SCHEDULE H

<u>Transfers out</u> are transfers from the candidate's committee to another candidate or party committee. For more information on transfers, review our <u>transfers guidance document</u>.

LOANS, LIABILITIES, REFUNDS

SCHEDULE I

➤ <u>Loans</u> — includes any loans received, including outstanding portions

SCHEDULE J

➤ <u>Loan repayments</u> — covers of received loans that have been repaid in any amount

SCHEDULE K

Forgiven <u>bills</u> and <u>loans</u> — bills and/or loans to the campaigns for which the lender or vendor has indicated that they do not expect to be reimbursed. These also are reported on Schedule D (if a bill is forgiven) or Schedule ABC (if a loan is forgiven).

SCHEDULE L

Expenditure refunds — includes any expenditures that were refunded, in part or in full, due to overpayment, adjustments, or the return of security deposits

SCHEDULE M

Contribution refunds — adjustments made to a monetary contribution, such as a refund issued to the contributor or a contribution not received due to insufficient funds

OTHER

SCHEDULE N

Outstanding liabilities — any unpaid portions of bills, loans, or advance purchases

SCHEDULE O

Partnership/LLC Contributions — attributable partnership or LLC contributions totaling more than \$2,500

SCHEDULE 0-1

Subcontracts — subcontracted goods or services totaling more than \$5,000

SCHEDULE P

Advance purchases

SCHEDULE V

Information regarding intermediaries

SCHEDULE W

Affiliated contributions — aggregate contributions from affiliated contributors, which could be a union and its associated political committee(s), affiliated unions, political committees controlled by the same person or entity, or a person or entity and the business and/or political committees they control.

SCHEDULE Y

Candidate personal political contributions — contributions made out of a candidate's personal funds to other political committees supporting or opposing a candidate in New York City. Contributions totaling more than \$400 during the current election cycle must be reported.